

Glenwood Shooting Range

Safety Rules and Range Commands

Welcome to the Glenwood Shooting Range

Knowing, Understanding and Obeying All General Rules, Safety Regulations and Range Commands is the responsibility of each pass holder.

Helping to Enforce all Rules and Range Commands is the responsibility of each pass holder.

Any pass holder violating and General Rules, Safety Regulations, and/or Range Commands may be asked to leave the premises and may be subject to revocation or suspension of range use privileges by having their Shooting pass suspended, revoked and/or not allowed future access at the discretion of the City of Glenwood. No reimbursement will be issued for a suspended or revoked pass.

**Safety First
and Enjoy this Facility**

Glenwood Shooting Range

19006 195th Avenue
Glenwood, MN 56334

Mailing Address:
City of Glenwood
PO BOX 254
Glenwood, MN 56334

The Glenwood Shooting Range is a public shooting range owned and operated by the City of Glenwood. Funding for the Glenwood Shooting range development was provided in part through the DNR Game and Fish Fund from a 2015 MN Legislative Appropriation, along with numerous private donations. The Range is utilized for education and training by the Glenwood Police Department, Pope County Law Enforcement, Youth Firearms Safety Training programs, and various conceal-and-carry courses.

To access or utilize the Glenwood Shooting Range, a Single One-Day Pass and/or and Annual Pass shall be required. A Single One-Day Pass is \$15.00 and may be purchased from **City of Glenwood, 100 17th Ave. NW., Glenwood, 320-634-5433 Monday-Friday 8AM-4PM. Pope County Law Enforcement (Dispatch) at the Pope County Courthouse, 130 East Minnesota Ave, Glenwood, 320-634-5411 Monday-Friday after 4PM. Or anytime Saturday & Sunday.** An Adult Annual Pass is \$75.00 per year per individual. A Youth Annual Pass (Firearms Safety Certificate Required or currently registered and participating in a firearms safety training program) is \$35.00 per year per individual and may be purchased from the City of Glenwood at 100 17th Ave. NW, Glenwood, 320-634-5433. Any individual on the premises without a valid Single One-Day or Annual Pass shall be considered unauthorized and trespassing.

Shooting Range Hours: April 1st- November 30th weather permitting. Open 7:30 am to 8:30 pm or one-half hour prior to sunset whichever occurs first. Please refer to the Shooting Range Calendar at www.ci.glenwood.mn.us for hours and closures and plan accordingly.

The range is **closed** over winter, during trap shooting, and reserved events. Glenwood Trap Club has scheduled trap shooting (April - October) on Tuesdays 4pm -8pm. The Minnewaska Area High School Trap Team practices (March 28th - June 2nd ; and September 15th – October 20th) on Thursdays and Sundays from 2:30pm-8pm. The range will also be closed on June 1st for a DNR Firearms Safety Class all day and on August 31st for the Dick Thompson Memorial Shoot.

No Youth under 10 years of age shall be allowed on the premises. All youth 10-17 years of age must be always under adult supervision. Only youth with a Firearm Safety Certificate can shoot, unless registered and participating in a youth firearm safety training program.

Prior to issuance of a Single One- Day Pass and/or an Annual Pass all individuals utilizing the Glenwood Shooting Range shall have read, and be expected to know, understand, agree, and

abide by all General Rules, Safety Rules and Range Commands. They shall have signed an Acknowledgement and Hold Harmless Agreement and have paid the required fee in full.

General Rules

1. Any individual on the premises without a valid shooting pass shall be considered unauthorized and trespassing.
2. A Single One-Day Pass is \$15.00 per person. An Annual Adult Pass is \$75.00 per person. An Annual Youth Pass for ages 11-17 is \$35.00 per person.
3. Shooting Range Hours: April 1st- November 30th weather permitting. Open 7:30 am to 8:30 pm or one-half hour prior to sunset whichever occurs first. Please refer to the Shooting Range Calendar at www.ci.glenwood.mn.us for hours and closures and plan accordingly.
4. The range is **closed** over winter, during trap shooting, and reserved events. Glenwood Trap Club has scheduled trap shooting (April - October) on Tuesdays 4pm -8pm. The Minnewaska Area High School Trap Team practices (March 28th - June 2nd ; and September 15th – October 20th) on Thursdays and Sundays from 2:30pm-8pm. The range will also be closed on June 1st for a DNR Firearms Safety Class all day and on August 31st for the Dick Thompson Memorial Shoot.
5. Pass holders are not authorized to allow any person(s) onto the premises or to utilize the Glenwood Shooting Range who have not obtained a valid Single One-Day or Annual Pass.
6. The Shooting Range is closed to the public during Law Enforcement training. Only Law Enforcement personnel allow access to the Range during Law Enforcement Training.
7. Single One-Day and/or Annual Pass shall be displayed on your Person while on the premises and presented to, if requested by other pass holders and/or Law Enforcement Personnel.
8. All individuals must sign in at the Shooting Enclosure.
9. Know, understand, and abide by all General Rules, Safety Rules and Range Commands.
10. **ABSOLUTELY NO SHOOTING WHEN FARMER(S), CITY EMPLOYEE(S) AND/OR DESIGNEE(S) ARE IN THE FIELD, OR DOWN RANGE.**
11. **ABSOLUTELY NO EXPLODING TARGES OR MATERIALS.**
12. **ONLY PAPER TARGETS ARE ALLOWED.**
13. **NO METAL, GLASS, AEROSOL CANS, ROCKS, GROUND TARGETS, OR ANY TYPE OF CLAY TARGETS ARE ALLOWED.**
14. Shooters and spectators should wear eye and ear protection.
15. Any injury requiring medical treatment, or because of a firearm discharge, must be reported as soon as possible to the City of Glenwood (320) 634-5433 or the Glenwood Police Department (320) 634-5418.

16. Smoking, vaping, use of mind-altering drugs or consumption of alcoholic beverages on the premises is prohibited. Consumption of alcoholic beverages or the use of mind-altering drugs before or during shooting is prohibited
17. Range Etiquette- There shall be no boisterous conduct or foul language. A shooting range is no place for pranks.
18. During threatening weather, leave the premises. If caught by high winds or tornadic activity, go to a low-lying area such as a ditch and lie down.
19. No unauthorized vehicles are permitted on the range. (Down range of the firing line)
20. No youth under 10 years of age are allowed on the premises. All youth 10-17 years of age must be accompanied by an adult.
21. Only youth with a Firearm Safety Certificate can shoot.
22. Obey all "CEASE FIRE" commands given. NEVER go forward of the firing line until "Cease Fire" or "Range is Clear" command is given.
23. No pets of any kind are allowed on the premises. No hunting or shooting of wildlife allowed on the premises.
24. Leave the range in a clean and orderly condition. Pick up all garbage, brass, targets, etc.
25. Do not use the range if there are unsafe conditions. Report all unsafe conditions and/or unruly individuals as soon as possible to the City of Glenwood (320-634-5433), Glenwood Police Department (320-634-5418), or Pope County Law Enforcement (320-634-5411).
26. It is prohibited to discharge a fully automatic firearm, or a 50 caliber Browning Machine Gun (BMG) or use of armor piercing or tracer ammunition.
27. It is prohibited to climb on berms, backstops, cut any shrubs or trees, start, or maintain any type of outdoor fire- this includes the use of barbecue grills.
28. Park vehicles only in designated parking areas.
29. Any pass holder violating any General Rule, Safety Rule and/or Range Command may be asked to leave the Shooting Range and may be subject to having their shooting privileges, Shooting Pass Suspended, revoked and/or not allowed future access at the discretion of the City of Glenwood. No reimbursement will be issued for a suspended or revoked pass.

SAFETY RULES AND RANGE COMMANDS FOR PISTOL/SMALLBORE & 100/200 YARD RANGE

1. Obey all Safety Rules and Range Commands.
2. Handle Firearms always as if they are loaded.
3. Firearm(s) must be unloaded before entering premises unless an individual is in possession of a valid carry permit.
4. Firearm(s) must be unloaded and the bolt must be back or out, action open and magazines out until the "Commence Fire" command has been given.
5. Control that MUZZLE! The muzzle must always be pointed down-range, never point at anything you do not intend to shoot.
6. Muzzle must be at the forward-most position on firing line; Your muzzle should never be higher than the back stop.
7. No handling of firearm(s) while targets are being set.
8. Keep your finger off the trigger until your sights are on the target.
9. Be sure of your target! Bullets must hit the backstop.
10. Loading a firearm before the "Commence Fire" command is prohibited.
11. No one can past the firing line once "Commence Fire" command is given.
12. Shooters and spectators should Always wear ear and eye protective gear.
13. Paper targets only; no metal, glass, aerosol cans or rock targets are allowed. Do not set any type of target on top of target holders or berms.
14. Call a "Cease Fire" at timed intervals to change targets.
15. DO NOT throw a target in the air and fire.
16. Both ranges 100/200 acre controlled by the same range commands. When one is "LIVE," both are "LIVE.: When one is in "Cease Fire," both are in "Cease Fire."
17. Spectators are required to stand at the rear of the shelter or behind the shooter while range is in use.
18. Only personal vehicles with valid Handicap parking permits may be used for target setting and retrieval at the 100- and 200-yard range; no joy-riding, spinning of tires, or off-road running.
19. Pick up all targets and discard in the trash when finished.
20. PICK UP ALL your used brass. It gets thrown by the lawn mower and can cause injury and damage. This includes rim-fire brass.
21. During threatening weather, leave the premises. If caught by high winds or tornadic activity, go to a low-lying area such as a ditch and lie down.
22. **ABSOLUTELY NO SHOOTING WHEEN FARMER(S) CITY EMPLOYEE(S) AND/OR DESIGNEE(S) ARE IN THE FIELD OR ARE DOWN RANGE.**
23. **ABSOLUETLY NO EXPLODING TARGETS AND/OR MATERIAL(S).**
24. **Only paper targets are allowed. No metal, glass, aerosol cans, rocks, ground targets or any type of clay targets are allowed.**
25. Do not use the range if there are unsafe conditions. Report all unsafe conditions or unruly individuals as soon as possible to the Glenwood Police Department (320-634-5418) and/or Pope County Law Enforcement (320-634-5411)

RANGE COMMANDS FOR ALL RANGES

GENERAL RANGE COMMANDS

Purpose

The purpose of range commands is to provide concise, clear, and standard methods of range operation. This provides the shooters or participants easy-to-understand guidelines and enhances safety.

The following commands are provided along with their purpose and a description of the action that should result. A cease-fire may be called by anyone detecting an unsafe situation. In the event of a misfire, the shooter experiencing the difficulty should alert the other participants immediately.

Commands and Actions

To indicate **EMERGENCY OR HAZARDOUS CONDITION(S)**

CEASE FIRE

Purpose: To stop all shooting routinely or, in case of emergency, immediately.

Action: Participants immediately stop shooting, continue to keep the muzzle pointed down range, remove their finger from within the trigger guard, unload and clear the firearm.

MISFIRE

Purpose: Notify the other participants that a round did not fire when the trigger was pulled and to alert other shooters along the line that a hazardous condition may exist.

Action: (1) The shooter experiencing the misfire continues to keep the firearm pointed down range, removes their finger from within the trigger guard and waits for other shooters or the firing line to unload and clear their firearm.
(2) A General cease-fire may or may not be called, depending upon the situation.
(3) Shooters immediately adjacent to the misfire should cease fire, unload, open and either ground or bench their firearms and step back from the line.
(4) The remaining shooters may continue to fire, if an emergency or hazardous condition does not exist, or may cease fire at their option and await further instructions.

PREPARING THE RANGE FOR LIVE FIRING

LOAD

Purpose: To notify participants that they can load the prescribed number of rounds. For Muzzleloaders, the commands are somewhat different. The command to “COMMENCE FIRING” is given’ after which, the participants will snap a minimum of three caps prior to loading the firearm. The command “Load” is not for muzzleloading shooters.

Action: Participants will load the prescribed number of rounds and stand ready for the next command.

IS THE LINE READY?

Purpose: To determine if all shooters along the line are ready.

Action: All shooters not ready should indicate their status. Sufficient time will be allowed for the shooter to complete their preparation.

READY ON THE RIGHT

Purpose: To declare that the shooters had indicated they are ready.

Action: Any shooter not ready at this command may choose to either alert the other shooters that they are not ready or to complete the process of getting ready before the final command has been given.

READY ON THE LEFT

Purpose: To continue the command prior to giving the "Commence Firing" command.

Action: Any shooter not ready at this command may choose to either alert the other shooters that they are not ready or to complete the process of getting ready before the final command has been given.

READY ON THE FIRING LINE

Purpose: To notify all participants that the range is about to be under live fire and that if anyone is not ready at this point, they should alert the other shooters that they are NOT ready; otherwise, await the next command.

Action: Participants simply wait for next command.

COMMENCE FIRING

Purpose: To declare the range formally open for live fire.

Action: The participants may commence the prescribed course of fire. Muzzleloaders may snap caps prior to loading. No muzzleloader may be loaded before the command to fire has been given.

FIRING PERIOD

Firing shall continue until a pre-determined time has lapsed or until all participants have completed the prescribed course of fire. During informal shooting events, participants when finished firing should simply open the action, clear the firearm, bench, or ground the firearm, and step back behind the firing line, and wait until all shooters of completed the event. After this, a mutually agreed upon cease-fire is called.

TO STOP FIRING AND DECLARE THE RANGE SAFE

Command: **SHOOTERS, YOU HAVE THREE (3) MINUTES LEFT TO COMPLETE THE COURSE OR FIRE OR SHOOTERS, FIRE YOUR REMAINING ROUNDS.**

Purpose: To alert all shooters that a general cease-fire is about to be called and to allow all shooters to complete the course of fire.

Action: Those that have completed the day's activities may put away their equipment. In the event there are rounds remaining that have not been fired, the shooter, upon the command "Cease Fire" simply unloads, clears, and grounds or benches their firearm.

Command: **CEASE FIRE**

Purpose: To stop all firing

Action: All participants shall unload, open, remove magazines, and bench or ground all firearms. If activities are complete for the day, step back from the line or clear the area by packing away firearms, ammunition, other gear, and cleaning up the area.

Command: **SNAP CAPS**

Purpose: To assure that the flash hole is open, and the barrel is free of any material (oil) capable of causing a hang fire. In some events, this command is also used to determine if all firearms are unloaded. In others, safety precautions require the guns to be uncapped, and unprimed with hammers down prior to leaving the line.

Action: All participants using percussion-type muzzleloaders shall step up to the firing line, affix a primer cap, point the firearm down range and "snap" the cap.

Command: **RANGE IS CLEAR**

Purpose: To alert all shooters along the line that travel beyond the firing line for purposes of target change or retrieval, or the removal of brass and trash is approved.

Action: Participants may move down range as directed or desired to change, or remove targets, or to clean up. The next relay shall not take up positions on the firing line until told to do so. Participants not going down range are to stand back from the firing line and away from firearms. NO firearms will be handled while others are down range.